

KATARZYNA WIŚNIEWSKA

Senior Accountant · ACCA

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Mr David Miller
Finance Director
Atlantic Shared Services Centre
Poznań, Poland

Re: Application for the position of Accounting Team Manager

Dear Mr Miller,

I am writing to apply for the position of Accounting Team Manager at Atlantic Shared Services Centre, as advertised on your careers website. I am an ACCA-qualified accountant with twelve years of experience in IFRS and Polish GAAP reporting.

For the last six years, I have led a team of six accountants at Nordic Business Services, responsible for nine European entities. Together with my team, I shortened the month-end close from seven to four working days and introduced new internal controls that were highly rated by our external auditors.

I am particularly drawn to your plans to automate finance processes. I have experience in implementing SAP S/4HANA and building reports in Power BI, and I would be glad to support your team during this transformation.

I would welcome the opportunity to discuss my application in more detail. Please find my CV attached. Thank you for considering my application, and I look forward to hearing from you.

Yours sincerely,
Katarzyna Wiśniewska